



**BOARD OF TRUSTEES
MEETING AGENDA
WEDNESDAY, MAY 22, 2013
1:00 PM**

**MINNESOTA STATE COLLEGES & UNIVERSITIES
30 7TH STREET EAST
SAINT PAUL, MN**

All meetings are in the McCormick Room on the fourth floor unless otherwise noticed. Committee/board meeting times are tentative and may begin up to 45 minutes earlier than the times listed below if the previous committee meeting concludes its business before the end of its allotted time slot. In addition to the board or committee members attending in person, some members may participate by telephone.

Chair's Report: *Clarence Hightower*

- (1) Minutes of Board of Trustees Study Session, Update on Implementation of Strategic Framework: Driving Outcomes and Metrics, March 20, 2013**
- (2) Minutes of the Board of Trustees Meeting, April 17, 2013**
- (3) Chancellor's Evaluation Process and Timeline
- (4) Proposed FY2014-2015 Meeting Calendar (First Reading)

MINNESOTA STATE COLLEGES AND UNIVERSITIES

BOARD OF TRUSTEES STUDY SESSION MARCH 20, 2013 McCORMICK ROOM 30 7TH STREET EAST ST. PAUL, MN

Present: Chair Clarence Hightower and Trustees Ann Anaya, Brett Anderson, Margaret Anderson Kelliher, Duane Benson, Alexander Cirillo, Cheryl Dickson, Dawn Erlandson, Philip Krinkie, Alfredo Oliveira, David Paskach, Thomas Renier, Louise Sundin, Michael Vekich and Chancellor Steven Rosenstone

Absent: Trustee Maria Peluso

Update on Implementation of Strategic Framework: Driving Outcomes and Metrics

Chair Clarence Hightower convened the study session at 9:40 a.m. He explained that Chancellor Steven Rosenstone first presented the board with a proposed strategic framework in September 2011. The plan was refined over the next several months and adopted by the board in January 2012. Chair Hightower called on Chancellor Rosenstone for an update on the implementation of the workplan.

Chancellor Rosenstone explained that today's conversation will focus the big picture of where the system is going, how it is getting there, and how progress will be measured. He introduced Craig Schoenecker, director of institutional research for the system office. The outline for today's discussion is:

- a review of the broad strategic goals that the board adopted;
- a report on the implementation of the projects that were identified in November of 2011;
- an explanation of metrics that were developed to chart progress on performance
 - (metrics for each college and university and the system) and
 - the metrics for closing the achievement gap and the completion rate; and
- a discussion with the board on changes that could be made to the dashboard which is several years old.

Review of the Broad Strategic Goals that the Board Adopted

Chancellor Rosenstone recited the three commitments in the Strategic Framework:

- Ensure access to an extraordinary education for all Minnesotans;
- Be the partner of choice to meet Minnesota's workforce and community needs; and
- Deliver to students, employers, communities and taxpayers the highest value / most affordable option.

Chancellor Rosenstone added that the elements of the framework are clear and broad directions for the system's value proposition to students, communities and the people of Minnesota.

Implementation of the Projects that Were Identified in November of 2011

- With the help of the presidents, an initial set of projects was developed in November 2011. They are not the entire workplan of everything going on in our colleges and universities and in the divisions of the system. These are the initial projects driving forward these three, broad strategic goals.
- The chancellor noted that he anticipates that what will come out of the three strategic workgroups when they report to the board in June is a sense of the next set of projects. Some of the projects are completed, some are multiple-year in their implementation, and some of them might change as a result of the strategic workgroups' recommendations. The sum total of everything we are doing and will do is nothing more than the initial steps we identified a year ago in November to move things forward.
- The projects have two responsible parties for implementation.
 - The large part of the implementation is driven by the colleges and universities, which is where the students are taught and where the academic programs and planning occurs. A large part of these projects is part of the presidents' individual workplans, upon which they will be evaluated.
 - They are also part of the workplans of the divisions in the system office. The details that need to be developed under the three goals must involve faculty, students, leadership and the board.
- This past year, the tougher questions under each of these goals have been assigned to the strategic workgroups for broader consultation. Between June and October a rich conversation is anticipated and that the lion share of the board's retreat in September will be spent on reviewing the initial recommendations of the strategic workgroups.

Projects Relating to Ensuring Access to an Extraordinary Education

Chancellor Rosenstone summarized the status of projects related to ensuring access to an extraordinary education.

- Last spring, faculty led conversations on each campus on what it means to provide an "extraordinary education." Reports from those conversations have informed the system's legislative request for support for faculty-driven educational innovations. The conversations continue on many of the campuses and also have become part of presidents' evaluations. The next steps, whether on e-education, massive open online courses (MOOCs) or experiential education, are being discussed by the strategic workgroup on the education of the future.
- Program-based learning outcomes have been developed at the college and university level. About 87 percent of our programs currently have those outcomes in place, with projections of 97 percent in place by June 2013. The changes that were made and the learning outcomes that were established were in response to the workforce listening sessions held around the state.
- The system is participating in a multi-state collaborative for learning outcomes assessment. The system joined an effort initiated by the director of higher education for the State of Massachusetts that includes other systems and the State Higher Education Executive Officers (SHEEO). Presidents Ron Anderson and Earl Potter lead the system's involvement and four or five colleges and universities will be pilots in working together to develop a

learning assessment that can be used across our system but also with other states which can then be used as a benchmark for measuring the system's performance relative to other systems around the country.

- Another project is to increase access and completion of baccalaureate degrees, especially in the metro area. A metro plan with consultation and feedback from presidents, faculty and students is in draft form. It will be presented to the board for additional discussion, feedback and counsel later in the spring.
- The system is committed to partnering with communities traditionally underserved by higher education to improve college readiness and completion.
 - A report on some of these initiatives was presented to the board in January.
 - Teams from each college and university identified and developed best practices that are being deployed systemwide.
 - Chancellor Rosenstone commented that he is a member of the P-20 Partnership and the system is collaborating on "Generation Next" (formerly "Strive"), projects to close the achievement gap.
 - The system is increasing collaborations across the colleges and universities to create the best possible courses and learning experiences.
 - Implementation is underway on a project to develop more regional and statewide academic plans.
 - The strategic workgroup on the education of the future will have additional recommendations on these projects.

Projects Related to Being the Partner of Choice

The chancellor continued with projects related to being the partner of choice.

- The first project is to realign P-12 with post-secondary education for better pathways from high school to college. The board heard a presentation last June from Brenda Cassellius, Commissioner, Minnesota Department of Education and Larry Pogemiller, Director, Office of Higher Education, on "Redesigning Grades 11-14." Elements of the initiative are in legislation before the Minnesota House and Senate, and the system has testified in support in both houses. There is tremendous excitement regarding the recommendations that were shared with the board last year.
- With respect to retention, transfer and completion, best practices and aggressive goals have been established. The Smart Transfer Plan is underway, and the Transfer Report was submitted to the Minnesota Legislature. Through its legislative request, the system is seeking resources to deploy the predictive analytics across the system so that we can do a better job of identifying the students that need help and can intervene by having the academic support and resources available to help them get back on track.
- The workforce listening sessions were completed last fall. They were a successful collaboration with Department of Employment and Economic Development (DEED) and the Minnesota Department of Commerce, and the results have been posted.
 - The presidents have begun acting in collaboration with faculty and staff on retooling learning outcomes and developing regional plans for aligning academic programs with workforce needs.
 - One part of the implementation related to this is the Itasca Workforce Alignment Team which Chancellor Rosenstone is chairing with the head of human resources of Schwan's. It is a collaboration involving all sectors of higher education including the

University of Minnesota, the privates, for-profits and the public schools as well as industry leaders, DEED and the Minnesota Chamber. A design to systematize and speed-up the alignment will be released and piloted later this spring and summer with plans to bring it to scale for the entire state sometime next year.

- To enable more people to more easily update skills and prepare for new careers, Minnesota FastTRAC is being expanded in collaboration with DEED.
 - A meeting is planned with the DEED commissioner and the new deputy commissioner of workforce along with the Greater Twin Cities United Way to begin to think long-term what the models should be for career pathways.
 - Partnerships around the workforce centers are being expanded.
 - Presidents have been working on moving customized training from individual models to more collaborative and comprehensive workplace solutions for businesses and industries across the entire state.

This is a complicated problem to solve, and it is being addressed by the Workforce of the Future Workgroup focused on the same.

Projects Relating to Delivering the Highest Value and Most Affordable Higher Education

Projects relating to delivering the highest value and most affordable higher education part of the Strategic Framework include:

- The restructuring of the Leadership Council resulted in a shared responsibility of the presidents in leading the Strategic Framework.
- The Campus Service Cooperative is well underway.
- An analysis of the Allocation Framework and the MnSCU financial model were completed, and the assessments were reviewed by the presidents. The System of the Future Workgroup will develop recommendations for a long-term sustainable model that will incent, reward and reallocate.
- The board will review recommendations for the long-term capital plan as a first reading at the May meeting, followed with a second reading in June.
- The big question going forward is the redesign of the system's organization structure and processes. The System of the Future Workgroup is working on this project and will develop recommendations.
- The executive performance evaluation process has been redesigned. Institutional performance metrics have been incorporated in the evaluations. Chancellor Rosenstone noted that this spring he will meet individually with each president and member of the Cabinet on their workplans and goals that were established earlier. It is an improved system, and focuses on what needs to be accomplished within the broad goals of the Strategic Framework.

Metrics Developed to Chart Progress on Performance

Chancellor Rosenstone observed that in comparing what he knew in March of 2013 to what he knew in November of 2011, the puzzles are far more complicated than any of us knew. Much broader consultation with faculty, students, board and system leadership was needed to wrestle with the tough questions to understand and realize the ambitions of the Strategic Framework and to deal with the fast changing conditions in the higher education environment. The most important thing is

to align the metrics with the goals and drive the performance of all individuals in the system. Chancellor Rosenstone turned to Dr. Schoenecker to explain the metrics.

Dr. Schoenecker explained that a large amount of consultation has occurred in the process of developing the performance metrics. There have been a number of sessions with the Leadership Council, chief academic and student affairs officers and chief finance officers and institutional research directors in specifying and identifying data sources for the metrics. Now, consultation is underway with the research directors to develop the process for establishing the goals going forward for improvement and performance for each institution.

In total, 27 performance metrics have been defined. They are aligned with the three goals of the Strategic Framework:

- extraordinary education goal (11 metrics);
- meeting workforce and community needs goal (4 metrics);
- the highest value / most affordable option goal (7 metrics); and
- measures of collective success of the system in advancing its mission (5 metrics).

Dr. Schoenecker reviewed an example of a hypothetical college with hypothetical goals on its performance on providing access to an extraordinary education. The purpose is to illustrate the institutional performance profile that is being developed.

- Metrics on the quality of graduates include program learning outcomes and licensure exam pass rate. Student success metrics are on student persistence and completion, completion rate and affordability.
- Diversity metrics are on employee and student diversity and success and completion for students of color, and the campus diversity climate.
- Metrics for being the partner of choice to meet workforce and community needs are certificates and degrees awarded, and related employment of graduates and customized training and continuing education enrollment.
- Metrics for providing the highest value / most cost-effective higher education option track institutional support expenses, the composite financial index, the reserve ratio, the facilities condition index, private giving, grants and customized training and continuing education reserves.
- Last, there are metrics for measuring the collective success of the system in serving the state and regions. The measurements are the percentage of successful transfer of credits accepted from receiving institutions and the percent accepted from sending institutions, and curricular collaboration.

Dr. Schoenecker continued that the college and university research directors are actively engaged in the next step in the process which is developing performance goals for each college and university. The intent is to establish ambitious goals for improvement over a five-year timeframe. One of the key challenges that is being addressed is taking into consideration differences in student populations that will affect a college or university's performance on a metric. A slide displayed six-year completion rates at system universities of students ranging from least prepared to most prepared and from lowest financial need to highest financial need.

Board Discussion

Trustee Anderson Kelliher inquired what goals could be created for improving the completion rate of the least prepared students with the highest financial need. Dr. Schoenecker explained that the goals would be to take into consideration differences among students or institutions that affect performance. Chancellor Rosenstone added that the data displayed is for state universities. The goals would be specific for each institution, including the preparedness of students, and the availability of scholarships and state grant for part-time students.

Trustee Duane Benson inquired about using a four and a six-year graduation rate. Dr. Schoenecker replied that the data is available, but the national standard is to use a six-year rate. The system's universities four-year completion average is 51 percent.

Trustee Philip Krinkie inquired about the metrics for measuring campus diversity climates. Dr. Schoenecker explained that there are national student opinion surveys with a series of questions about the extent to which diversity is addressed in the context of the college and university. Trustee Krinkie asked why there is only one metric about the highest value / most cost efficient. Chancellor Rosenstone commented that the system has a very good metric that covers administrative overhead. Trustee Louise Sundin noted that the Facilities Condition Index shows less spending on physical resources. Dr. Schoenecker explained that the dollar value is declining.

Trustee David Paskach commented that he was very pleased and excited about the new set of metrics. He suggested consideration of a workforce metric correlating certificates and degrees with actual needs in the workforce.

Chancellor Rosenstone explained that the next step is for the board to provide counsel and suggestions. The metrics are about the system's values; its commitment to its students and communities. They align with the goals set out in the Strategic Framework. There is much excitement about the direction that the system is going under the board's direction.

Chair Hightower thanked Chancellor Rosenstone and Director Schoenecker and adjourned the study session at 10:50 am.

Ingeborg Chapin,
Secretary to the Board

MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES
MEETING MINUTES
APRIL 17, 2013

Present: Chair Clarence Hightower, Trustees Ann Anaya, Brett Anderson, Margaret Anderson Kelliher, Duane Benson, Alexander Cirillo, Cheryl Dickson, Dawn Erlandson, Philip Krinkie, David Paskach, Maria Peluso, Louise Sundin, Michael Vekich and Chancellor Steven Rosenstone

Absent: Trustees Alfredo Oliveira and Thomas Renier

1. Call to Order

Chair Clarence Hightower called the meeting to order at 2:20 PM and announced that a quorum was present.

Chair Hightower reported that the Board of Trustees Awards in Teaching were announced during a luncheon earlier in the day. There were 32 Outstanding Educators in fields such as accounting, art, business, communications, dental assisting, English, fire protection, history, information technology, math, nursing and psychology. Four faculty members received the Educator of the Year Award. They are:

- Andrew Aspaas, chemistry instructor, Anoka-Ramsey Community College in Cambridge and Coon Rapids;
- Alan Erdahl, biology instructor, Riverland Community College in Albert Lea;
- Darci Goeden, nursing instructor, Central Lakes College in Brainerd; and
- Susan Thaemert, dental assistant instructor, Hennepin Technical College.

2. Chair's Report

(1) Minutes of Board of Trustees Study Session, Fiduciary Training on Retirement Programs, March 20, 2013

The minutes of the Board of Trustees Study Session on Fiduciary Training on Retirement Programs on March 20, 2013, were approved as written.

(2) Minutes of Board of Trustees Study Session, Update on Implementation of Strategic Framework: Driving Outcomes and Metrics, March 20, 2013

The minutes of the Board of Trustees Study Session, Update on Implementation of Strategic Framework: Driving Outcomes and Metrics on March 20, 2013, were distributed and will be held over for approval at the May 22, 2013, meeting.

(3) Minutes of Board of Trustees Meeting, March 20, 2013

The minutes of the Board of Trustees meeting on March 20, 2013, were approved as written.

3. Chancellor's Report: Steven Rosenstone

Chancellor Steven Rosenstone provided an update on the legislative session. He reported that there is strong support for higher education in both the Minnesota House and Senate Committee bills, and in the governor's recommendation. The budget targets for higher education are \$263 million dollars in new spending in the governor's budget, \$263 million

dollars in the Senate and \$150 million dollars in the House budget bills. The positive targets for reinvestment in higher education are appreciated.

The House and Senate higher education bills take different approaches. The House bill recommends appropriation to MnSCU of \$78 million dollars all of which would be used to replace tuition. All new funding from the state of Minnesota would replace, or be instead of, any tuition increase over the biennium. This tuition replacement approach results in somewhere between a \$17 and \$61 million gap in resources needed by the colleges and universities. It depends on how the \$44 million dollar reallocation is counted. It has already been committed to in the system's budget proposal. The bill also contains language that reads: "if appropriations in the bill are insufficient to meet our obligations in the labor contracts then we need to cover increased labor costs through reductions in executive positions, central administration, as well as executive positions on our individual campuses."

The colleges and universities would face very serious budget cuts if this language is enacted. Vice Chancellor Laura King has clearly expressed these concerns to the committee. The bill also includes \$11 million for the State Grant Program to fund a one-time expenditure for independent students. The House Higher Education Finance and Policy Committee passed the bill on April 15, 2013. It will next go the Ways and Means Committee and then to the House floor.

The Senate bill proposes that the legislature appropriate \$80 million in new funding to the colleges and universities. Their recommendation includes some support, not complete support, for all of the initiatives that were contained in the Board's budget proposal, internships, leveraged equipment, education innovations and support to grow high demand professions, competitive compensation for faculty and staff, and support for initiatives to scale-up across the system the best practices to increase retention, completion and success of our students. In addition to the accountability measures proposed in the system's legislative request, more funding for internships and high demand professions, the bill contains five additional performance metrics championed by the chair of the Senate Higher Education Committee. Under the proposed language, five percent of the system's FY2015 appropriation, \$27.8 million dollars, would be contingent upon meeting three of the five established goals in addition to meeting the goals that were proposed in the system's request. Concerns have been expressed about the amount of the hold-back and the timeframe associated with it. For purposes of effective planning, the five percent funding hold-back that goes back to the colleges and universities would result in tremendous disruption and uncertainty for the colleges and universities as they are planning for the biennium.

The Senate bill also includes \$80 million in new funds for the State Grant Program. Included in the Senate bill is a pilot program for part-time working students. System students have been working very hard on this issue in collaboration with system leaders, who, along with the Board of Trustees, support the proposal that was brought forward and is contained in the Senate's bill.

If the Senate's State Grant proposal is enacted, MnSCU students would receive approximately \$27 million of the \$80 million dollars that would be provided by the new funds to the State Grant Program. The bill passed the Senate Higher Education Committee on April 9, and the Senate Finance Committee on April 15.

With respect to the capital request, there is legislative consideration of an off-year bonding bill. The governor's proposal includes \$89 million dollars for MnSCU, while the House bill includes \$109 million dollars. The Senate has not yet released its details.

Chancellor Rosenstone recognized the college and university presidents who worked hard to help legislators recognize and understand the impacts of various legislative proposals, providing facility tours, explaining our capital requests and most important, the Higher Education Asset Preservation and Replacement (HEAPR) request.

4. Consent Agenda

(1) St. Cloud State University Contract Approval Exceeding \$3 Million for TV Studio Upgrade

Committee Chair Michael Vekich moved approval of the Consent Agenda. The motion was seconded and carried.

5. Board Policy Decisions

(1) Proposed Board Policy 5.24 Safety and Security Compliance (Second Reading)

Committee Chair Vekich moved that the Board of Trustees approve Board Policy 5.24 Safety and Security Compliance. Chair Hightower called the question and the motion carried.

6. Board Standing Committee Reports

a. Audit Committee

Philip Krinkie, Chair

(1) Review Results of Financial Aid Audits

Committee Chair Philip Krinkie reported that the committee reviewed the results of the Financial Aid Audits that were performed by CliftonLarsonAllen, LLP. There were only three findings.

(2) Review Results of Internal Control and Compliance Audit of Banking Controls

Committee Chair Krinkie reported that the Office of Internal Auditing, led by Beth Buse, Executive Director, undertook an internal control and compliance audit of banking controls. There were few concerns. Colleges, universities and the system office had adequate internal controls. Chair Krinkie acknowledged the work performed by campus staff and the Internal Auditing staff.

b. Finance and Facilities Committee

Michael Vekich, Chair

(1) Study Session: Allocation Framework 101

Committee Chair Vekich reported that the Finance and Facilities Committee met in a study session on the Allocation Framework. The committee is looking forward to the report and recommendations of the Strategic Workgroups.

c. Academic and Student Affairs Committee

Duane Benson, Chair

(1) Proposed Amendment to Board Policy 3.18 Honorary Degrees (First Reading)

Committee Chair Duane Benson reported that the committee had three first readings on proposed amendments to Board policies. The first one was an amendment to Board Policy 3.18 Honorary Degrees. The amendment, in part, streamlines the

reporting process in the related procedure. The proposed amendment will be presented for a second reading at the May meeting.

(2) Proposed Amendment to Board Policy 2.2 State Residency Requirements (First Reading)

Committee Chair Benson reported that the committee reviewed an amendment to Board Policy 2.2 State Residency Requirements. The amendment clarifies the definition of state residency used for determining student eligibility to pay in-state tuition rates. The proposed amendment will be presented for a second reading at the May meeting.

(3) Proposed Amendment to Board Policy 3.24 System and College and University Missions (First Reading)

Committee Chair Benson reported that the committee reviewed an amendment to Board Policy 3.24 System and College and University Missions. The policy required missions to be reviewed every five years. The amendment removes that requirement and also refines the requirements to change institution type and to align them with the Higher Learning Commission criteria for accreditation. The proposed amendment will be presented for a second reading at the May meeting.

(4) Annual Program Inventory Report: Meeting Workforce Needs

Committee Chair Benson reported that the committee reviewed the annual program inventory report on meeting workforce needs. There was a discussion on evaluating the various course offerings.

d. Study Session: Joint Meeting of the Diversity and Equity and Human Resources Committees

Cheryl Dickson and Thomas Renier, Co-Chairs

• Increasing the Diversity of Faculty and Staff

Committee Chair Cheryl Dickson reported that the Diversity and Equity and Human Resources Committees met for a study session on creating a diverse workforce. The members were pleased with the gains in nearly every segment. There were questions and requests for additional information, but there was not enough time for a full discussion. Chair Dickson announced that the members wished to convene again. Chair Hightower replied that additional time will be scheduled.

e. Human Resources Committee

David Paskach, Vice Chair

Committee Vice Chair David Paskach reported on the Human Resources Committee meeting.

(1) Appointment of Interim President of Dakota County Technical College

Committee Vice Chair Paskach provided a brief summary of the recommendation of an interim president of Dakota County Technical College that the Human Resources Committee heard earlier. He said that Chancellor Rosenstone thanked Ron Thomas for his outstanding service as president of Dakota County Technical College. The chancellor recommended Tim Wynes as the interim president of Dakota County Technical College. During a visit to the college, Chancellor Rosenstone assured the faculty, students and staff that he is committed to recommending to the board the best possible individual to

serve as interim president. He also assured them that there were no plans to merge or align the college. The current focus is the appointment of an interim president and a search for a permanent president.

President Wynes will assume these responsibilities in addition to his current responsibilities as president of Inver Hills Community College. President Wynes has tremendous experience and character; he knows Dakota County Technical College well and has great knowledge of its commitment to Dakota and Scott Counties. He can immediately step in and provide the required leadership.

Committee Vice Chair Paskach reported that the Human Resources Committee has recommended that the Board approve the following motion:

The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoints Tim Wynes as interim president of Dakota County Technical College effective July 1, 2013, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and chair of the Human Resources Committee to negotiate and execute an employment agreement in accordance with the terms and conditions of the MnSCU Personnel Plan for Administrators.

Chair Hightower called the question and the motion carried unanimously.

Chair Hightower announced that President Wynes could not be present for today's meeting, but he will be at Dakota County Technical College later today for a formal introduction.

(2) Appointment of Interim Vice Chancellor of Academic and Student Affairs

Committee Vice Chair Paskach reported that shortly after Vice Chancellor Douglas Knowlton announced his intention to leave the system office at the end of the academic year, an internal search was begun for an interim vice chancellor. Chancellor Rosenstone recommended John O'Brien as the interim vice chancellor of academic and student affairs.

Committee Vice Chair Paskach explained that Dr. O'Brien did not initially apply. The chancellor, convinced that he was the right person, persuaded him to reconsider with the understanding that he would be able to return to North Hennepin Community College, where he currently serves as president. A strong interim person will be identified to serve in his absence. Dr. O'Brien's initial reluctance is now full-fledged excitement and engagement for the opportunity.

Committee Vice Chair Paskach read the following motion:

The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoints John O'Brien as interim vice chancellor of academic and student affairs effective June 1, 2013, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and chair of the Human Resources Committee to negotiate and execute an employment agreement in accordance with the terms and conditions of the MnSCU Personnel Plan for Administrators.

Chair Hightower called the question and the motion carried unanimously.

Dr. O'Brien thanked the Board of Trustees and Chancellor Rosenstone. He reflected on his earlier experience a decade ago when he first left a campus to join the system office. He said he is honored, humbled, energized and looking forward to returning to the system office.

(3) Approval of Minnesota State College Faculty Contract

Committee Vice Chair Paskach reported that the Human Resources Committee met in closed session earlier today for a summary of the negotiations on the Minnesota State College Faculty Contract. The Human Resources Committee met later in open session and approved the following motion:

The Board of Trustees approves the terms of the 2011-2013 labor agreement between Minnesota State Colleges and Universities and the Minnesota State College Faculty and authorized Chancellor Steven Rosenstone to sign the agreement on behalf of the Board of Trustees.

Chair Hightower called the question and the motion carried unanimously.

(4) Approval of Minnesota State Colleges and Universities Personnel Plan for Administrators

Committee Vice Chair Paskach read the following motion:

The Board of Trustees approves the MnSCU Personnel Plan for Administrators for 2011-2013, and authorizes the chancellor or his designee to take all measures they deem appropriate to secure legislative approval to implement the plan.

Chair Hightower called the question and the motion carried unanimously.

7. Trustees' Reports

Chair Hightower announced that Trustee Margaret Anderson Kelliher has been named by the Minneapolis / St. Paul Business Journal as one of 50 women recognized for their professional achievements, leadership qualities and contributions to the broader Twin Cities community.

Chair Hightower commented that Trustees Ann Anaya and Maria Peluso's confirmation hearing before the Senate Higher Education and Workforce Development Committee is on April 18, 2013. Trustees Brett Anderson, Margaret Anderson Kelliher, Alex Cirillo and Dawn Erlandson were confirmed in February.

Trustee Anderson Kelliher commented that she traveled with Chancellor Rosenstone and President-Elect Dr. Annette Parker to South Central College. Her receptions in Faribault and North Mankato were outstanding. People in the college and broader communities are very excited about her appointment.

Trustee Benson reported that he had a similar experience when he went with Dr. Rosenstone to introduce President-Elect Dr. Adenuga Atewologun to the Riverland Community Colleges in Albert Lea, Austin and Owatonna. There was a lot of excitement about his appointment. Trustee Benson also reported that he was the keynote speaker at Normandale Community College's Scholar Commencement Employer Connection. Normandale Community College received a \$1.2 million dollar grant from the U.S. Department of Health and Human Services to

develop a Health IT (HIT) Professional training program for current and future healthcare and information technology professionals who will integrate electronic health record (EHR) information systems at hospitals, clinics, and related facilities and agencies throughout the nation. Doctors and nurses were among the 166 students who participated in the six-month program. Twenty employers partner with the training program.

8. Joint Council of Student Associations

Before calling on the leaders of the student associations, Chair Hightower thanked Moriah Miles, state chair, Minnesota State University Student Association, and Steve Sabin, president, Minnesota State College Student Association, for their article in support of the system's legislative request that was published in the *Star Tribune* on April 1, 2013.

- a. Minnesota State University Student Association (MSUSA)
Moriah Miles, state chair, addressed the Board of Trustees.
- b. Minnesota State College Student Association (MSCSA)
Steve Sabin, president, addressed the Board of Trustees.

9. Minnesota State Colleges and Universities' Bargaining Units

- a. Inter Faculty Organization
Dr. Nancy Black, president, addressed the Board of Trustees.
- b. Administrative and Service Faculty
There were no comments from the Administrative and Service Faculty.
- c. Minnesota State College Faculty
Greg Mulcahy, president, addressed the Board of Trustees.

Chancellor Rosenstone commented that there will be a new president of the Minnesota State College Faculty. He thanked President Mulcahy for his leadership and wished him well on his sabbatical.

- d. Minnesota Association of Professional Employees
There were no comments from the Minnesota Association of Professional Employees.
- e. American Federation of State, County and Municipal Employees
There were no comments from the American Federation of State, County and Municipal Employees.

10. Adjournment

Chair Hightower announced that the Executive Committee will meet on May 2, 2013, at 8:00 am. The next regular meeting of the Board of Trustees will be on May 21 and 22, 2013.

Chair Hightower adjourned the meeting at 3:30 pm.

Ingeborg K. Chapin
Secretary to the Board

**BOARD OF TRUSTEES
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

INFORMATION ITEM
CHANCELLOR EVALUATION TIMELINE

The following timeline is for Chancellor Rosenstone’s FY13 evaluation.

1. Share timeline at Executive Committee.....May 2

2. Chair reviews timeline at May board meeting.....May 22

3. Chancellor’s self-appraisal and report on progress toward performance goals due.....June 7

4. Chancellor’s self-appraisal and report on progress toward meeting performance goals distributed to the boardJune 7

5. Closed session of the board to discuss report with chancellorJune 18

6. Chair presents summary of the chancellor’s evaluation at the Board of Trustees meetingJune 19

**BOARD OF TRUSTEES
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

First Reading

BOARD ACTION
PROPOSED FY2014-2015 MEETING CALENDAR

BACKGROUND

1 At the meeting on May 2, 2013, the Executive Committee asked staff to draft a two-year meeting
 2 calendar. The proposed calendar will be presented to the Board of Trustees as a first reading on May 22,
 3 2013, followed by a second reading and approval at the annual meeting on June 19, 2013.

4
 5 **Proposed FY 2014 Meeting Dates:**

Meeting	Date	If agendas require more time, these dates may be added
Board Retreat	September 17-18, 2013	
Committee / Board Meetings	October 23, 2013	October 22, 2013
Committee / Board Meetings	November 20, 2013	November 19, 2013
Committee / Board Meetings	January 22, 2014	January 21, 2014
Committee / Board Meetings	March 19, 2014	March 18, 2014
Committee / Board Meetings, Awards for Excellence in Teaching	April 22-23, 2014	
Committee / Board Meetings	May 21, 2014	May 20, 2014
Committees / Annual Board Meetings	June 17-18, 2014	

6
 7 **Proposed FY 2015 Meeting Dates:**

Orientation and Board Retreat (Anticipate Six New Trustees)	September 16-17, 2014	
Committee / Board Meetings	October 22, 2014	October 21, 2014
Committee / Board Meetings	November 19, 2014	November 18, 2014
Committee / Board Meetings	January 21, 2015	January 20, 2015
Committee / Board Meetings	March 18, 2015	March 17, 2015
Committee / Board Meetings, Awards for Excellence in Teaching	April 21-22, 2015	
Committee / Board Meetings	May 20, 2015	May 20, 2015
Committees / Annual Board Meetings	June 16-17, 2015	

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 9 The calendar is subject to change with the approval of the board chair. Meetings of the Executive
 10 Committee will be scheduled by the board chair as needed. Changes to the meeting calendar will be
 11 publicly noticed.

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 13 *Presented to the Board of Trustees (First Reading):* *May 22, 2013*
 14 *Presented to the Board of Trustees (Second Reading):* *June 19, 2013*