



**HUMAN RESOURCES COMMITTEE
OCTOBER 23, 2013
1:30 P.M.**

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
McCORMICK ROOM, FOURTH FLOOR
30 7TH STREET EAST
SAINT PAUL, MN**

In addition to board members attending in person, additional board members will participate by telephone.

Committee Chair Thomas Renier calls the meeting to order.

- (1) Approval of Meeting Minutes of May 22, 2013 (p. 1)**
- (2) Emeriti Recognition (pp. 2-3)**
- (3) Recognition of Presidential Years of Service (4-5)
- (4) Executive Searches (6-8)

Members

Thomas Renier, Chair
David Paskach, Vice Chair
Margaret Anderson Kelliher
Alexander Cirillo
Dawn Erlandson
Philip Krinkie
Louise Sundin

Bolded items indicate action required.

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES
HUMAN RESOURCES COMMITTEE
MINUTES
May 22, 2013**

Human Resources Committee Members Present: Thomas Renier, Chair; David Paskach, Vice Chair (by phone); Margaret Anderson Kelliher, Alexander Cirillo, Clarence Hightower, and Maria Peluso

Human Resources Committee Members Absent: Alfredo Oliveira

Other Board Members Present: Ann Anaya (by phone), Brett Anderson (by phone), Duane Benson, Cheryl Dickson, Dawn Erlandson, Philip Krinkie

Leadership Council Committee Members Present: Steven Rosenstone, Chancellor

The Minnesota State Colleges and Universities Human Resources Committee held a committee meeting on May 22, 2013, in the McCormick Room, 30 Seventh Street East, St. Paul. Chair Renier called the meeting to order at 12:55 PM.

1. MINUTES OF APRIL 17, 2013

Chair Renier called for the motion to approve the minutes of the Human Resources Committee meeting on April 17, 2013. The minutes were moved, seconded and passed without dissent.

2. APPOINTMENT OF ACTING PRESIDENT OF NORTH HENNEPIN COMMUNITY COLLEGE

Chancellor Rosenstone stated that the appointment of John O'Brien as interim vice chancellor for academic and student affairs created a temporary vacancy in the position of president at North Hennepin Community College beginning on June 1. Because President O'Brien will be on leave from his presidency for a fixed period of time, board Policy 4.2 calls for the appointment of an acting president rather than interim president. Consequently, Chancellor Rosenstone was bringing forward the appointment of an acting president. He visited with the campus' students, faculty and staff to answer questions and to hear from them the attributes of an acting president that would be most critical to the college community. Upon consideration of the input received and consultations heard, he recommended Lisa Larson to serve as the acting president of North Hennepin Community College.

The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoints Lisa Larson as acting president of North Hennepin Community College effective June 1, 2013, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the MnSCU Personnel Plan for Administrators.

The motion passed without dissent.

Meeting adjourned at 1:10 PM.

Submitted by,
Vicki Tschida, Recorder

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES
Agenda Item Summary Sheet**

Name: Human Resources Committee

Date: October 23, 2013

Title: Emeriti Recognition

Purpose (check one):

- | | | |
|---|--|---|
| <input type="checkbox"/> Proposed
New Policy or
Amendment to
Existing Policy | <input checked="" type="checkbox"/> Approvals
Required by
Policy | <input type="checkbox"/> Other
Approvals |
| <input type="checkbox"/> Monitoring /
Compliance | <input type="checkbox"/> Information | |

Brief Description:

Board Policy 4.8, Emeritus Status

Recommendation for emeritus status on the following presidents who retired on June 30, 2013:

- Keith Stover, South Central College
- Don Supalla, Rochester Community and Technical College

Scheduled Presenter(s):

Steven Rosenstone

**BOARD OF TRUSTEES
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

BOARD ACTION

EMERITI RECOGNITION

1 **BACKGROUND**

2 Pursuant to Board Policy 4.8, Emeritus Status, Chancellor Rosenstone will present his
3 recommendation to confer presidential emeritus status upon the following presidents,
4 who have served as presidents in good standing and retired on June 30, 2013:

- 5
- 6 • Keith Stover, serving as president at South Central College from 1999-2013
 - 7 • Don Supalla, serving as president at Rochester Community and Technical
8 College from 2000-2013
- 9

10 **RECOMMENDED COMMITTEE ACTION**

11 The Human Resources Committee recommends that the Board of Trustees adopt the
12 following motion.

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14 **RECOMMENDED MOTION:**

15 Upon the recommendation of Chancellor Steven Rosenstone, and in recognition that they
16 have served with great distinction, the Board of Trustees hereby confers the honorary title
17 of President Emeritus upon Keith Stover, South Central College, and Don Supalla,
18 Rochester Community and Technical College.

19

20 *Date of Adoption:* *October 23, 2013*

21 *Date of Implementation:* *October 23, 2013*

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES
Agenda Item Summary Sheet**

Name: Human Resources Committee

Date: October 23, 2013

Title: Recognition of Presidential Years of Service

Purpose (check one):

- | | | |
|---|---|---|
| <input type="checkbox"/> Proposed
New Policy or
Amendment to
Existing Policy | <input type="checkbox"/> Approvals
Required by
Policy | <input type="checkbox"/> Other
Approvals |
| <input type="checkbox"/> Monitoring /
Compliance | <input checked="" type="checkbox"/> Information | |

Brief Description:

Presidents to be recognized for reaching milestone years of presidential service:

- Doug Allen, president of Ridgewater College (10 years)
- Phil Davis, president of Minneapolis Community and Technical College (15 years)
- Robert Musgrove, president of Pine Technical College (15 years)

Scheduled Presenter(s):

Steven Rosenstone

**BOARD OF TRUSTEES
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

INFORMATION ITEM

RECOGNITION OF PRESIDENTIAL YEARS OF SERVICE
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1 **BACKGROUND**

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3 In keeping with the practice of recognizing employees' length of service, there are three presidents
4 who have reached a milestone year of presidential service in our system. Recognition for ten years of
5 presidential service will be made at the committee meeting to Doug Allen, president of Ridgewater
6 College; and 15 years of presidential service to Phil Davis, president of Minneapolis Community and
7 Technical College, and Robert Musgrove, president of Pine Technical College.

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11 *Date presented to the Board: October 23, 2013*

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES
Agenda Item Summary Sheet**

Name: Human Resources Committee

Date: October 23, 2013

Title: Executive Searches

Purpose (check one):

- | | | |
|---|---|---|
| <input type="checkbox"/> Proposed
New Policy or
Amendment to
Existing Policy | <input type="checkbox"/> Approvals
Required by
Policy | <input type="checkbox"/> Other
Approvals |
| <input type="checkbox"/> Monitoring /
Compliance | <input checked="" type="checkbox"/> Information | |

Brief Description:

The following executive searches are in progress:

- Vice Chancellor for Information Technology/Chief Information Officer
- President of Alexandria Technical and Community College
- President of Minnesota State College – Southeast Technical
- President of Minnesota State University Moorhead
- President of Normandale Community College
- President of Rochester Community and Technical College
- Chief Diversity Officer

Scheduled Presenter(s):

Mark Carlson, Vice Chancellor for Human Resources

**BOARD OF TRUSTEES
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

INFORMATION ITEM
EXECUTIVE SEARCHES

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BACKGROUND

Vice Chancellor Mark Carlson will provide the status of executive searches that are in progress currently. Those searches include:

- Vice Chancellor for Information Technology/Chief Information Officer
- President of Alexandria Technical and Community College
- President of Minnesota State College – Southeast Technical
- President of Minnesota State University Moorhead
- President of Normandale Community College
- President of Rochester Community and Technical College
- Chief Diversity Officer

The attached document is an overview of the presidential searches.

Date presented to the Board: October 23, 2013



Minnesota
STATE COLLEGES
& UNIVERSITIES

Minnesota State Colleges and Universities PRESIDENTIAL SEARCHES



Start Date: July 1, 2014
www.alextech.edu



Start Date: July 1, 2014
www.southeastmn.edu



NORMANDALE
COMMUNITY COLLEGE

Start Date: August 2, 2014
www.normandale.edu



Start Date: July 1, 2014
www.rctc.edu



Start Date: July 1, 2014
www.mnstate.edu

Minnesota State Colleges and Universities (MnSCU) invites applications and nominations of visionary leaders for five presidential positions.

Minnesota State Colleges and Universities is the largest single provider of higher education in the state of Minnesota. Under the dynamic leadership of Chancellor Steven Rosenstone, MnSCU is committed to ensuring access to an extraordinary education for all Minnesotans; being the partner of choice to meet Minnesota's workforce and community needs; and delivering to students, employers, communities, and taxpayers the highest value, most affordable option.

Our core value is to provide an opportunity for all Minnesotans to create a better future. Every Minnesotan, from every walk of life – young and old, rich and poor, black and white, immigrant and first generation, from every part of our state – deserves an opportunity for a better future for themselves, for their families, and for their communities. Our collective commitment to this proposition is who we are. It is what binds us all together. It is what distinguishes our colleges and universities from other higher education providers in our state.

Each MnSCU college and university delivers on these commitments in a distinct way in partnership with its surrounding communities.

Reporting to MnSCU Chancellor Steven Rosenstone, each president serves as chief executive officer and is responsible for serving students and leading the faculty and staff in fulfilling the college or university's mission while also contributing to the overall direction of the nation's fifth largest system of higher education.

Our 24 two-year colleges and seven state universities educate 58% of the state's undergraduate students on 54 campuses, in 47 communities, serving more than 430,000 students annually. Together, Minnesota State Colleges and Universities produces 41,700 graduates each year, of whom 81% get jobs in related fields and 80% stay in Minnesota, contributing to the state's economy.

MnSCU colleges and universities serve:

- 107,100 online students
- Almost 60,000 students of color
- 26,636 PSEO students
- 10,644 veterans
- More low income students than all of the other higher education providers in the state combined.

Comprehensive institution and position profiles will soon be available at www.mnscu.edu. Interested candidates should submit: a letter of application, a current resume, and the names and telephone numbers of five references.

Email all inquiries, requests for profile, nominations and applications to:

Christine M. Szaj, Executive Search Manager
christine.szaj@so.mnscu.edu, 651-201-1450

Minnesota State Colleges and Universities

30 7th St. E. Suite 350, St. Paul, MN 55101-7804, 651-201-1800, 888-667-2848, www.mnscu.edu
Equal opportunity employer and educator. Candidates with hearing or speech disabilities may contact us via preferred telecommunications relay services.