



**BOARD OF TRUSTEES
MEETING AGENDA
WEDNESDAY, MAY 21, 2014
2:00 PM
MINNESOTA STATE COLLEGES AND UNIVERSITIES
30 7TH STREET EAST
SAINT PAUL, MN**

All meetings are in the McCormick Room on the fourth floor unless otherwise noticed. Committee/board meeting times are tentative and may begin up to 45 minutes earlier than the times listed below if the previous committee meeting concludes its business before the end of its allotted time slot. In addition to the board or committee members attending in person, some members may participate by telephone.

Chair's Report: *Clarence Hightower*

- (1) **Minutes of Board of Trustees Meeting on April 23, 2014 (pp. 1-7)**
- (2) Chancellor's Evaluation Timeline
- (3) Proposed FY2015-2016 Meeting Calendar (First Reading) (p. 8)

Minnesota State Colleges and Universities
Board of Trustees Minutes
April 23, 2014

Present: Chair Clarence Hightower, Trustees Ann Anaya, Margaret Anderson Kelliher, Alexander Cirillo, Cheryl Dickson, Dawn Erlandson, Duane Benson, Philip Krinkie, Alfredo Oliveira, David Paskach, Maria Peluso, Thomas Renier, Elise Ristau, Louise Sundin, Michael Vekich, and Chancellor Steven Rosenstone

Absent: None

1. Call to Order

Chair Clarence Hightower called the meeting to order at 11:10 AM and announced that a quorum was present. Chair Hightower announced that the board meeting would recess at approximately 11:20 AM in order for the trustees to attend the Awards for Excellence in Teaching luncheon. Chair Hightower added that the Chancellor's Report and the Human Resources Committee would be heard before recessing the meeting.

2. Chancellor's Report: *Steven Rosenstone*

Chancellor Steven Rosenstone remarked that he looked forward to attending the Awards for Excellence in Teaching luncheon. The awards are a way to recognize the remarkable faculty who provide an extraordinary education to students across the state.

Charting the Future Update

Chancellor Rosenstone stated that the implementation of *Charting the Future* is a defining moment. The state of Minnesota needs our colleges and universities more than ever and we need to undertake some significant changes to make good on the commitments to the people of Minnesota.

The recommendations in *Charting the Future* provide the roadmap for how to break down silos and work together in new ways to better deliver on our core commitments.

- Improve student success
- Increase access and affordability
- Strengthen all of our colleges and universities by enjoying the benefits of being part of a bigger team and protecting the unique character and autonomy of our campuses
- Meet our commitment to serve all of Minnesota

We have all agreed that it's time to act; implementation is about translating the *Charting the Future* recommendations into specific actions. The first four implementation teams will launch in May. The other four teams will launch in September. Chancellor Rosenstone stated that he received more faculty and staff nominations than there are open slots on the teams. It is a difficult choice to select from over 200 names of faculty and staff interested in serving on the eight teams.

Subject matter specialists from our colleges and universities will be on each team to ensure informed discussion of the issues and develop implementation strategies for change, whether it is student success, diversity, system incentives and rewards, or any of the other issues on which teams are focused.

The work of the eight implementation teams is being supported by the campus-led organizational capability team which will help facilitate the work of each team. The steering committee will begin meeting in June to further ensure a high level of coordination across the various teams to provide guidance and remove barriers to success.

The first four implementation teams will use the summer to ramp up their work. At the start of the fall semester, teams will reach out to campuses to engage them in the process and they will regularly interact with each other to ensure an integrated approach.

Chancellor Rosenstone thanked the bargaining units which have appointed individuals to each team and for identifying those who will bring the best subject area expertise to this important work. Chancellor Rosenstone specifically thanked the following representatives of the bargaining groups.

- Nancy Black, Inter Faculty Organization (IFO);
- Kevin Lindstrom, Minnesota State College Faculty (MSCF);
- Adam Klepetar, Minnesota State University Association of Administrative and Service Faculty (MSUAASF);
- Mike Bona, Middle Management Association (MMA);
- Chet Jorgenson, Minnesota Association of Professional Employees (MAPE) and
- June Clark, American Federation of State/County/Municipal Employees (AFSCME).

Chancellor Rosenstone also thanked President Kelly Charpentier-Berg and President-elect Kayley Schoonmaker, Minnesota State College Student Association (MSCSA), for the productive conversation they had with Vice John Chancellor O'Brien. Chancellor Rosenstone noted that there were thoughtful suggestions for ensuring that students are able to fully participate on the teams. Their concerns have led us to make some changes that respond to the unique circumstances our students face with jobs, studying, and families. Chancellor Rosenstone thanked MSUSA Chair Griffin and her team for continuing the dialogue about university student participation on the teams.

Last month, Chancellor Rosenstone reported that MnSCU had been selected by the Bill & Melinda Gates Foundation to join its State Postsecondary Education Systems Partnership. Vice Chancellors John O'Brien and Laura King, along with Jaime Simonsen, the *Charting the Future* project leader, will travel to Washington, DC, in early May to meet with the Gates Foundation and begin this important work. There will be a good deal more to report to the board in June for a *Charting the Future* study session.

Minnesota State University, Mankato Update

Chancellor Rosenstone reported on the reinstatement of Todd Hoffner as head football coach at Minnesota State University, Mankato.

3. Board Standing Committee Reports

a. Human Resources Committee

Thomas Renier, Chair

(1) Appointment of President of Minnesota State University Moorhead

Trustee Thomas Renier moved that the Board of Trustees, upon the recommendation of Chancellor Steven Rosenstone, appoint Anne Blackhurst effective July 1, 2014, subject to the completion of an employment agreement. The board authorized the chancellor, in consultation with the chair of the board and the chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the MnSCU Personnel Plan for Administrators.

Chair Hightower called the question and the motion carried unanimously.

(2) Appointment of President of Rochester Community and Technical College

Trustee Renier moved that the Board of Trustees, upon the recommendation of Chancellor Steven Rosenstone, appoint Leslie McClellon effective July 1, 2014, subject to the completion of an employment agreement. The board authorized the chancellor, in consultation with the chair of the board and the chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the MnSCU Personnel Plan for Administrators.

Chair Hightower called the question and the motion carried unanimously.

Recess

Chair Hightower recessed the meeting at 11:30 AM.

Reconvene

In the absence of Chair Hightower, Vice Chair Thomas Renier reconvened the meeting at 1:50 PM.

**4. Chancellor's Report Continued: Steven Rosenstone
Presidential Search Update**

Chancellor Rosenstone announced that he anticipates giving a recommendation on a candidate for president of Normandale Community College at the May meeting.

Minnesota ACE Network

Chancellor Rosenstone reported that on April 10, 2014 the Minnesota ACE Network held its Women in Leadership awards dinner to celebrate women in public and private higher education across the state. Trustee Anderson Kelliher was the keynote speaker.

Five of the twelve women who received awards have MnSCU ties.

The Achievement Award, which is given to a woman who has achieved substantive success and is a role model for other women leaders in higher education, went to IFO President Nancy Black and former Associate Vice Chancellor Leslie Mercer.

The Women Helping Women Award, which recognizes women who provide motivation, encouragement, and support to other women in achieving their goals, both educationally and professionally, went to Karen Hynick, System Director for College Transitions, and Patricia Rogers, Provost and Vice-President for Academic Affairs at Winona State University. Linda Baer, former Senior Vice Chancellor for Academic and Student Affairs, won the Legacy Award, recognizing her achievements in Minnesota higher education. Chancellor Rosenstone congratulated them for their well-deserved awards.

Thanks to Bargaining Units and Student Associations

Chancellor Rosenstone thanked Nancy Black and the other leaders of our bargaining units and student associations for the work they have done this year. He also welcomed new leadership.

- Inter Faculty Organization—outgoing IFO President Nancy Black; President-elect Jim Grabowska.
- Minnesota State University Student Association—outgoing MSUSA State Chair Alexandra Griffin; State Chair-elect Kari Cooper.
- Minnesota State College Student Association—outgoing MSCSA President Kelly Charpentier-Berg; President-elect Kayley Schoonmaker.

Growth in Veterans Enrollment

Chancellor Rosenstone reported on enrollment by current and former service members. Since the Veterans Re-Entry Education Program began in 2008, there has been a 73% increase in veterans' enrollment in our colleges; a 52% increase at our universities for an overall systemwide increase of 66%. Overall systemwide, the increase was from 6,900 students in 2008 to 11,483 in 2013.

Chancellor Rosenstone thanked System Director Steve Frantz and all who work on our campuses to provide excellent support to current and former service members. Our colleges and universities are doing amazing things to make higher education work for our service members and veterans.

Art Work

Chancellor Rosenstone concluded his report noting that there is new artwork at the system office. It is the work of faculty, students, and staff from across our colleges and universities and it is on loan for the next six months. Just as the bookcase that stands at the entry to the Board room proudly displays the scholarly work of our faculty, we are equally proud of the creative talents of colleagues across the state. Please take a moment to admire the spectacular work. Chancellor Rosenstone thanked Andrea Steen of the Advancement Division, who curated the artwork this year and worked with our campuses to identify the art that would grace our halls.

5. Chair's Report: Clarence Hightower

a. Minutes of Board of Trustees Study Session, Fiduciary Training on Retirement Programs, March 19, 2014

b. Minutes of Board of Trustees Meeting, March 19, 2014

The minutes listed above were approved as written.

6. Consent Agenda

a. Authorization to Negotiate Foundation Housing Agreement at Central Lakes College

Trustee Michael Vekich moved approval of the Consent Agenda. The motion was seconded and carried with one nay by Trustee Philip Krinkie.

7. Board Policy Decisions

a. Select External Audit Firm(s) for Systemwide External Auditing Services

Trustee Ann Anaya moved that the Board of Trustees approve the appointment of CliftonLarsonAllen to serve as the systemwide external auditor for the Minnesota State Colleges and Universities. The term of this appointment begins upon the execution of a contract and shall continue to fulfill external auditing needs for the three fiscal years from June 30, 2014 through 2016. The Board of Trustees authorizes the Executive Director of Internal Auditing and the Vice Chancellor/Chief Financial Officer to negotiate a contract with CliftonLarsonAllen consistent with the terms contained in its proposal dated March 6, 2014.

Vice Chair Renier called the question and the motion carried with one nay by Trustee Krinkie.

8. Board Standing Committee Reports Continued

b. Audit Committee

Ann Anaya, Chair

(1) Internal Audit Update

Committee Chair Ann Anaya reported that the committee heard an update on Internal Auditing.

(2) Review Results of the Purchasing Card Internal Control and Compliance Audit

Trustee Anaya reported that the committee heard a presentation on the results of the purchasing card internal control and compliance audit. MnSCU generally had adequate internal controls over the purchasing card transactions. There were seven findings and recommendations to assist the campuses and the system office to improve business processes, controls and accountability.

c. Finance and Facilities Committee

Michael Vekich, Chair

Committee Chair Vekich reported on the Finance and Facilities Committee.

9. Trustees Reports

Trustee Margaret Anderson Kelliher highlighted the work that Winona State students have been doing over the past five years to preserve and share stories on the Navajo culture. The Navajo Oral History project is a collaboration between the Winona State University Department of Mass Communication and the Diné College (Navajo Nation) Department of Social and Behavioral Science.

Dr. Tom Grier, Winona State University professor of Mass Communication, spent four years building a relationship and gaining approval from tribal college and Navajo Nation leaders to provide an opportunity for journalism students to learn by leading documentary journalism projects focused on Navajo elders. The project ran for five years, 2009-2013, and has just been renewed for an additional three to five years. Each summer over the past five years, students from Winona State and Diné College traveled to the Navajo Nation for three weeks where they provided service projects for Navajo elders and conducted interviews. The main goals were to immerse students in a different culture, foster partnerships between students, develop their journalism skills and abilities, and inform and educate the public through quality journalism.

Trustee Anderson Kelliher welcomed Dr. Grier and students Robbie Christiano, a senior Counselor Education graduate student from Money Creek, Minnesota; Tom Hays, a senior in Mass Communication Broadcasting from Chaska, Minnesota; Adam Maciejczak, a junior in Mass Communication Advertising from Lake City, Minnesota; and Elise Nelson, a senior from Winona, who is graduating this spring with a double major in Mass Communication Journalism and English. Trustee Anderson Kelliher thanked Dr. Grier and the students for their outstanding work in sharing and preserving the Navajo culture through journalistic excellence.

Trustee Dawn Erlandson reported that she and Trustees Alfredo Oliveira and Louise Sundin attended the Nellie Stone Johnson Scholarship event. Trustee Sundin reported that she attended the Skills USA event.

Trustee Oliveira reported that he participated in the introduction of Barbara McDonald, interim president-elect of Minnesota West Community and Technical College. Trustee Alex Cirillo reported that he participated in the inauguration of Connie Gores, president of Southwest Minnesota State University. Trustee Cheryl Dickson reported that she participated in the introduction of Dorothy Duran, president-elect of Minnesota State - Southeast Technical College.

Vice Chair Renier reported that he participated at the MN TRiO spring conference. Trustee Elise Ristau reported that she participated at the Minnesota State University Student Association (MSUSA) Spring Delegates Assembly.

10. Joint Council of Student Associations

- a. Minnesota State University Student Association
Alexandra Griffin, state chair, addressed the Board of Trustees.

11. Minnesota State Colleges and Universities' Bargaining Units

a. Administrative and Service Faculty

Adam Klepetar, president, addressed the Board of Trustees.

b. American Federation of State, County and Municipal Employees

June Clark, president, AFSCME MnSCU Policy Committee, addressed the Board of Trustees.

12. Other Business

There was no other business.

13. Adjournment

Vice Chair Renier announced that the next meetings are the Executive Committee meeting on May 7, 2014 and the Board of Trustees meetings on May 20 and 21, 2014. Vice Chair Renier adjourned the meeting at 3:00 PM.

Ingeborg K. Chapin, Secretary to the Board

**BOARD OF TRUSTEES
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

First Reading

BOARD ACTION

FY 2015 AND FY 2016 MEETING CALENDAR

BACKGROUND

The Board of Trustees approved a meeting calendar for FY 2014 and FY 2015 in June of 2013. The approved FY 2015 meeting dates and the proposed FY 2016 meeting dates shown below were discussed by the Executive Committee on May 7, 2014. The Board of Trustees will review the two-year calendar as a first reading on May 21, 2014, followed by a second reading and approval on June 18, 2014.

Dates for the Executive Committee meeting will be added later. In addition, the calendar is subject to change with the approval of the board chair. Changes to the meeting calendar will be publicly noticed.

Approved FY 2015 Meeting Dates:

Meeting	Date	If agendas require less time, these dates will be cancelled.
Orientation and Board Retreat	September 16-17, 2014	
Committee / Board Meetings	October 21-22, 2014	October 21, 2014
Committee / Board Meetings	November 18-19, 2014	November 18, 2014
Committee / Board Meetings	January 27-28, 2015	January 20, 2015
Committee / Board Meetings	March 17-18, 2015	March 17, 2015
Committee / Board Meetings, Awards for Excellence in Teaching	April 21-22, 2015	
Committee / Board Meetings	May 19-20, 2015	May 19, 2015
Committees / Annual Board Meeting	June 16-17, 2015	

Proposed FY 2016 Meeting Dates:

Meeting	Date	If agendas require less time, these dates will be cancelled.
Orientation and Board Retreat	September 15-16, 2015	
Committee / Board Meetings	October 20-21, 2015	October 20, 2015
Committee / Board Meetings	November 17-18, 2015	November 17, 2015
Committee / Board Meetings	January 26-27, 2016	January 19, 2016
Committee / Board Meetings	March 15-16, 2016	March 15, 2016
Committee / Board Meetings Awards for Excellence in Teaching	April 19-20, 2016	
Committee / Board Meetings	May 17-18, 2016	April 17, 2016
Committee / Annual Board Meetings	June 21-22, 2016	