

**MINNESOTA STATE COLLEGES AND UNIVERSITIES  
BOARD OF TRUSTEES**

**Agenda Item Summary Sheet**

**Committee:** Finance and Facilities

**Date of Meeting:** June 17, 2015

**Agenda Item:** Statewide Student Association Fee Collection Agreements

- Proposed Policy Change       Approvals Required by Policy       Other Approvals       Monitoring
- Information

**Cite policy requirement, or explain why item is on the Board agenda:**

Minnesota Statutes § 136F.22 subd.2 provides “Each statewide association shall set its fees to be collected by the board...” Additionally, Board Policy 3.7 provides that the chancellor shall develop an agreement on behalf of all colleges and universities and the recognized statewide associations to implement the collection and payment of the fees. Finally, because the term of each agreement is 5 years and the value of each agreement, over its five year term, exceeds \$1 million, Board Policy 5.14 applies.

**Background Information:**

The Minnesota State Colleges and Universities system office, on behalf of all colleges and universities, negotiates and executes five year agreements with each of the statewide student associations (MSCSA and MSUSA) to manage the fee collection process for the recognized statewide student associations.

**Scheduled Presenter(s):** Laura M. King, Vice Chancellor and CFO

**BOARD OF TRUSTEES  
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

**BOARD ACTION**

**Statewide Student Association Fee Collection Agreements**

**BACKGROUND**

Minnesota Statutes § 136F.22 subd.2 provides “Each statewide association shall set its fees to be collected by the board...” Board Policy 3.7 recognizes the Minnesota State Colleges Student Association (MSCSA) as the official statewide representative organization for college students, and the Minnesota State University Student Association (MSUSA) as the official statewide representative organization for university students. Board policy 3.7 also provides that the chancellor shall develop an agreement on behalf of all colleges and universities and each recognized statewide association to implement the collection and payment of the fees.

The Finance division has responsibility for negotiating and managing these agreements. The term of each agreement is five years and the current agreements (in force through June 30, 2015) represent the second cycle of the agreements, first negotiated in 2005. The value of each agreement, over the five year term, exceeds \$1 million. Annually, the MSCSA fee agreement (at the current fee rate of \$.31/credit) is estimated to generate \$800,000 and the MSUSA agreement \$700,000 (current rate of \$.42/credit).

Because the term of each agreement is 5 years and the value of each agreement, over its five year term, exceeds \$1 million, Board Policy 5.14 (requiring approval of contracts with a value exceeding \$1M) applies.

**RECOMMENDED COMMITTEE ACTION:**

The committee recommends that the Board of Trustees authorize the chancellor or his designee to negotiate and enter into a five year fee collection agreement (July 1, 2015 through June 30, 2020) with each of the recognized statewide student associations (MSCSA and MSUSA).

**RECOMMENDED BOARD OF TRUSTEES ACTION:**

The Board of Trustees authorizes the chancellor or his designee to negotiate and enter into a five year fee collection agreement (July 1, 2015 through June 30, 2020) with each of the recognized statewide student associations (MSCSA and MSUSA).

*Date Presented to the Board of Trustees: June 17, 2015*