



## What's new in the Predesign Guidelines

The Predesign Guidelines have been updated and there are numerous minor changes and edits; notable changes are outlined below.

### General/overall changes

- Requirements, especially within Sections 2 and 3, have been simplified and condensed to eliminate redundancy.
- Clarified capital project funding pathways and chart for determining when a predesign is required.

### Section 1 changes:

- New requirement: Provide Predesign Project Data Form (template in Appendix) at the very beginning of Section 1. This form contains much of the information that used to be required in the accompanying Narrative document.
- New requirement: Executive Summary, in place of longer project summary. This makes Section 1 shorter and less repetitive of other sections.

### Section 2 changes:

- Removed some checklist items that were duplicated in Section 3.
- Moved *Existing Building Summary Form* to this section.
- Eliminated summary of design/program alternatives (move to Section 3 and provide details in Appendix).
- Eliminated requirement to send photos separately.

### Section 3 changes:

- New requirement: Summarize scope of “HEAPR-like” work within the project.
- New requirement: *Quality Control Plan*

### Section 4 changes:

- Added table to clarify applicability of Energy and Sustainability Statutes.
- Clarified requirements for B3 applicability.
- New requirement: Summarize *Waste Management and Recycling Program Plan*

### **Section 5 changes:**

- New requirement: Describe any private use within the project, referencing the Private Use Questionnaire in the Narrative document.
- New requirement: Identify risks and summarize mitigation plan.

### **Section 6 changes:**

- New requirement: Provide narrative about life expectancy of project components

### **Section 7 changes:**

- New requirement: Identify swing space needs and describe how they would be accommodated.

### **Section 8 changes:**

- Changed name of section to Occupancy Plan
- New requirement: If Active Learning Classrooms are in scope of the project, describe how faculty will be trained in their use.

### **Section 9 changes:**

- No major changes to this section.

### **HEAPR checklists changes:**

- No major changes to HEAPR checklists; updated checklists to align with changes in Sections 1-9 above.