



Job Class: MnSCU Academic Professional 5 – Job Posting SO065P
Working Title: Instructional Designer

Who May Apply: Open to all qualified applicants.

Date Posted: 11/6/2021

Closing Date: 11/19/2021

Hiring Agency/Seniority Unit: Minnesota State - System Office (MAPE)

Division/Unit: Academic and Student Affairs / Educational Innovations

Appointment Type: Limited, Full-time

Work Shift/Work Hours: Day Shift

Days of Work: M-F

Travel Required: Yes, occasionally

Salary Range: \$30.59 - \$45.36/hourly; \$63,872 - \$94,712/annually

Classified Status: Unclassified

Bargaining Unit/Union: 214 - MN Assoc of Professional Empl/MAPE

FLSA Status: Exempt

[Connect 700 Program Eligible:](#) No

Job Summary:

This is a limited position that will last up three years from the start date.

This position serves as the state-wide lead instructional designer for the newly awarded Open Textbook Pilot (OTP) grant and the Governor's Emergency Education Relief (GEER) projects; responsible for designing, planning, and implementing learning experiences within comprehensive academic programs. This position supports excellence in learner-centered environments (e.g., online, face-to-face, and blended classrooms) and accessible digital materials. This position provides facilitation, guidance, and support to faculty in applying advanced instructional design principles to courses, curricula, and materials, particularly open educational resources, and the licensing of those materials. This position assists in the creation of a transformational and sustainable system of support for an inclusive teaching and learning experience that is accessible to all students and meets high-quality standards.



About Minnesota State

Minnesota State is the largest single provider of higher education in the state. With 37 institutions, including 30 community and technical and seven state universities, Minnesota State serves 64 percent of the state's undergraduate student population.

We employ more than 15,900 dedicated faculty and staff focused on student success. We provide essential training and specialized certification options for business, industry, and professionals throughout Minnesota.

Benefits include excellent health and dental insurance, retirement package, tuition waiver at Minnesota State institutions (after three years of employment) and flexible working hours.

Minnesota State System Office is proud to be a Minnesota Yellow Ribbon agency.

Minimum Qualifications:

Resume must reflect all minimum qualifications. Please enter your experience in chronological order, including the month and year of employment.

- Master's degree in instructional design, education, or related fields.
- Four (4) years of demonstrated relevant professional experience in instructional design and or training
- Two (2) or more years creating instructional materials within learning management systems
- Experience integrating diversity, equity, and inclusion practices
- Experience working directly with faculty and staff in the support, development, and implementation of teaching with technology and digital resources
- Ability to establish and maintain effective collaboration, consultation, and working relationships with cross-functional teams, colleagues, and subject matter experts (SMEs)
- Written and oral communication sufficient to prepare messages and materials for diverse audiences and clearly explain, discuss, and present complex ideas, regulations, policies and/or procedures
- Strong project management and organizational skills with sensitivity to deadlines and the ability to manage complex projects and multiple priorities concurrently in a fast-paced environment at a high level of competence.

Minnesota State is unable to sponsor applicants for work visas. All applicants must be legally authorized to work in the US.

Preferred Qualifications:

- Terminal degree

- Experience developing or working with faculty to adopt, adapt, modify, and create OER in alignment with creative commons licensing standards
- Experience teaching, preferably in a college or university setting
- Knowledge of intellectual property, copyright, and creative commons licensing
- Skills to support distance/distributed learning and emerging technologies
- Knowledge of learning and instructional design theories, principles, assessments, and standards applicable to all modes of teaching including face-to-face, blended, and online environments
- Knowledge of inclusive design and digital accessibility, American Disability Act 508 and Section 504 of the Rehabilitation Act, and WCAG accessibility standards

Additional Requirements

In accordance with the Minnesota State Colleges & Universities (Minnesota State) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle shall be required to conform to Minnesota State's Vehicle use criteria and consent to Motor Vehicle Records check.

Other Information:

Employment information for this position can be found in its collective bargaining agreement or its plan document at <http://mn.gov/employee-relations/labor-relations/Labor>.

Why Work for Us

At Minnesota State we promote the ability for our employees to move within the Minnesota State system of Colleges and Universities, located throughout the State of MN. To learn more, please visit: [Work at Minnesota State!](#)

At Minnesota State, we have a GREAT BENEFITS PACKAGE! Our generous benefits include 11 paid Holidays, Vacation Time, Sick Time, six weeks of Paid Parental Leave, low cost medical (\$36.64 per month single and \$250 per month family) and dental insurance with low deductibles (\$150 - \$1500), a Pension Plan, 457(b) and 403(b) retirement plans and other retirement investment options, pre-tax medical and dental expense (with roll-over option) and dependent care accounts, employer paid life insurance, short and long term disability, as well as professional development and a tuition waiver program for employees and their dependents, etc. We promote the health and well-being of our employees and take work/life balance seriously.

How to Apply

Applicants: Go to <https://mnsystem.peopleadmin.com/postings/1607>

Contact

If you have questions about the position, contact Shawna Tienter at shawna.tienter@minnstate.edu or 651/201-1845.

Equal Employment Opportunity

Minnesota State Colleges and Universities is an Equal Opportunity employer/educator committed to the principles of diversity. We prohibit discrimination against qualified individuals based on their race, sex, color, creed, religion, age, national origin, disability, protected veteran status, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or membership in a local commission as defined by law. As an affirmative action employer, we actively seek and encourage applications from women, minorities, persons with disabilities, and individuals with protected veteran status.

Reasonable accommodations will be made to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at 651.259.3637 or email careers@state.mn.us. Please indicate what assistance is needed.